

12 King's Bench Walk Mediation and Arbitration Privacy Notice

Your rights relating to use of your personal data changed in May 2018, with the 'General Data Protection Regulation' or GDPR, and the Data Protection Act 2018, coming into force.

How we use your personal data

12 King's Bench Walk collects personal data about you to fulfil the legal functions it is charged to deliver.

Mediation and Arbitration services

If you use our Mediation and Arbitration services, we collect and use personal data to provide these services to you.

The personal data we collect will include your:

- Personal details
- Family details
- Financial details

We may also collect and use further personal data required for your case, including sensitive personal data, which include:

Physical or mental health details;
Racial or ethnic details;
Political opinions;
Religion or philosophical beliefs;
Trade Union membership;
Sexual Life or Orientation
Genetic or Biometric details

The information which you provide may be used in several ways, for example:

Creation and maintenance of a case record
Creation and maintenance of a financial record
To fulfil any relevant legislative or regulatory obligations placed upon your instructed/nominated barrister about the legal services provided.

The legal basis for such usage is satisfied as the processing is necessary for the performance of a contract to which you are a party or to take steps at your request prior to entering into a contract.

Your information may be shared with:

Courts and other tribunals;

Solicitors, barristers and legal representatives;

Legislative or regulatory authorities;

Business associates, professional advisers, trade bodies

Chambers support staff or other persons who provide support services in relation to the provision of the Mediation and Arbitration services,

But will not be further shared unless there is a legal or regulatory obligation to do so, or you provide your explicit consent to share your information with someone else.

Your information will not be transferred outside of the UK and the European Economic Area, but if this does become necessary, safeguards will be put in place to ensure that the country provides an adequate level of protection for your rights and freedoms in relation to the processing of your information.

Your information will be stored for only as long as it is necessary having given regard to the purpose for which the information was collected.

Your rights regarding the use of your information are:

The right to be informed about the processing of your personal information;

The right to have your personal information corrected if it's inaccurate and to have incomplete information completed;

The right to object to my processing of your personal information;

The right to restrict my processing of your personal information;

The right to have your personal information erased;

The right to request access to your personal information and information about how it is used;

The right to move, copy or transfer your personal information;

The right to be informed of any automated decision making including profiling; and

The right to complain to the Information Commissioner.

Communications with the Data Controller, instructed Mediator or Arbitrator, should be made by:

Email to the instructed barrister. Individual Barristers email addresses can be found by visiting <https://www.12kbw.co.uk/barristers/>

Letter to the instructed/nominated barrister at 12 King's Bench Walk, Temple, London, EC4Y 7EL

Telephone to 020 7583 0811

